

## **Summer Camp Visual Arts Instructor**

### **Organizational Summary**

The Arvada Center for the Arts & Humanities celebrates and elevates the human condition with engaging arts, humanities, education, and entertainment that expand the cultural landscape for everyone. The Arvada Center strives to create and maintain an inclusive and welcoming environment for all artists, actors, staff, volunteers, and patrons.

### **Position Summary**

The purpose of the Summer Camp Visual Arts Instructor position is to serve as the lead instructor of visual arts summer camps on behalf of the Education division of the Arvada Center. Instructors teach weeklong half-day summer camps to students aged 5-8, 9-12, and/or teens. Instructors are responsible for designing lesson plans and curriculum according to either proposed or pre-determined camp themes and/or content areas.

### **Responsibilities**

- Design and serve as lead instructor in studio space for summer visual arts camps
- Communicate with Education summer camp staff in a timely manner in the long and short range planning of camps
- Arrive no less than fifteen minutes before camp is scheduled to begin to prepare parent sign/in and camp materials
- Attend and participate in all required meetings and trainings, including professional development trainings
- Exhibit strong organization skills, reliability, and flexibility
- Ability to collaborate and effectively communicate with all levels of personnel, patrons, and general public in a cooperative and positive manner as a representative of the Arvada Center

### **Skills and Competencies**

- Must possess prior visual arts teaching experience (informal or classroom) and enjoy working with children
- Applicants should be highly organized, reliable, flexible, and enthusiastic about visual arts education
- A passion for creativity, ability to focus on process over product, and a strong understanding of the needs of children aged 5-16
- Basic knowledge of a variety of visual arts, teaching, and classroom management techniques
- A background check is required for all summer camp instructors

**Compensation**

This is a part time, non-exempt position earning \$20.00 per hour and paid sick time.

The Arvada Center for the Arts and Humanities is dedicated to the principles of equal employment opportunity in any term, condition, or privilege of employment. We do not discriminate against applicants or employees based on age, race, sex, color, religion, sexual orientation, gender identity, national origin, genetic information, disability or any other status protected by state or local law. Candidates from traditionally marginalized communities are especially encouraged to apply.

**Note: This job description is not intended to be an exhaustive list of all duties, responsibilities, or qualifications associated with the job.**

**Application Instructions**

Please send an email with your resume and cover letter as PDF to [jobs@arvadacenter.org](mailto:jobs@arvadacenter.org) with the job title in the subject line.